

NORTH EALING PRIMARY SCHOOL

The 4th Full Governing Board Meeting for 2021 - 2022 was held in school on Wednesday 6 July 2022

MINUTES

Agenda items	Actions
<p>Attendees: Laura Cross (LC) Andrew Dharman (AD) Kathleen Finn (KF) Sally Flowers (SF) Joanne Gravestock (JG) Debbie Keenan (DK) Dan Lawrie (DL) Helen Rai (HR) John Russell (JR) Golnaz Shahabi (GS) Mark Strippel (MS) Isobel Swarc (IS) Liza Webber (EW)</p> <p>Also in attendance: Michael Belsito (MB) Marcia Bruley (MBr)</p>	
<p>1. Welcome</p>	
<p>2. Apologies For absence Apologies were received from Jackie Blazewicz (JB)</p> <p>All other Governors were in attendance.</p>	
<p>3. Authorised / Unauthorised absence The absence for JB was authorised.</p>	
<p>4. Declaration of Any Other Business (AOB) AD: Safeguarding and Child Protection Report.</p>	
<p>5. Declaration of Interest in any Agenda Items There were no declarations of interest in any agenda items.</p>	
<p>6. Headteacher's Report The Headteacher's Report, Curriculum Report, SEND Report, and Place2Be Report were pre-circulated.</p> <ul style="list-style-type: none"> • We expect to have 23 / 24 EHCP by September. <ul style="list-style-type: none"> ○ We are currently reviewing staffing. • Current Year 5 (next years Year 6) is a challenging year group. • DL asked if in view of low numbers in some year groups we could introduce split year groups. <ul style="list-style-type: none"> ○ SF advised that the numbers are not low enough. • We have seen good interest in Nursery for September – nursery is full. • Whilst mobility remains high, it is lower than last year. • Attendance has been hit by another wave of Covid. <ul style="list-style-type: none"> ○ There will be a greater focus on attendance from September. 	

<ul style="list-style-type: none"> ○ The LA says that we are not out of line with other Ealing schools. ○ JR asked if absences were spread across year groups. <ul style="list-style-type: none"> ▪ Yes. ○ Term Time holidays remain an issue. ○ Lateness is also still an issue. ● We have purchased a new RWI package. <ul style="list-style-type: none"> ○ We also have a new RWI consultant. ○ LW will also provide support. ● Our new Phonics lead is very enthusiastic. ● All of our Recovery and National Tutoring Programme funding has been allocated to both online interventions and in house interventions. <ul style="list-style-type: none"> ○ These interventions support 78 children. <ul style="list-style-type: none"> ▪ DK asked if these are spread across the school. <ul style="list-style-type: none"> ● Yes with the exception of EYFS who have their own programs. ○ We are seeing a positive impact. ○ There have been some issues with attendance at after school interventions. ● We have signed up via the LA with the Voice 21 Oracy project. <ul style="list-style-type: none"> ○ By joining via the LA we achieved a 50% saving. ● We have a new Place2Be lead counsellor who is known to the school. ● GS asked about the new Year Lead roles. <ul style="list-style-type: none"> ○ Some will have mixed responsibilities – we have piloted it this year. ○ SF advised that this will be a better model / fit. ● SF has provided feedback to the LA on the quality of the SRMA review. <ul style="list-style-type: none"> ○ <u>DK said that she would provide feedback direct to the DfE.</u> ● SF confirmed that we have a full complement of staff for September. <p>DK thanked SF for her very comprehensive report.</p>	DK
<p>7. Agree the minutes of the Full Governing Body Meeting on 27 April 2022 These were agreed as a true and accurate record of the meeting, and signed by DK.</p>	
<p>8. Matters arising from the Full Governing Body Meeting on 27 April 2022</p> <p>a) JR to arrange a H&S visit.</p> <ul style="list-style-type: none"> ● Closed. ● This has been scheduled for Wednesday 13 July 2020. <p>b) SF to circulate suggested dates for Governor Visit day.</p> <ul style="list-style-type: none"> ● Closed. ● See agenda item 13(a). 	
<p>9. Resources Committee Meeting Minutes of 29 June 2022 for noting Noted.</p> <p>a) Private Account 2019 – 2020 Noted.</p> <p>b) Private account 2020 – 2021 Noted.</p> <p>c) School Journey account 31/08/2020 Noted.</p> <p>d) School Journey account 31/08/2021 Noted.</p>	

10. Curriculum & Standards Meeting Minutes of 29 June 2022 for noting
Noted.

11. Governance Matters

a) Resignations

- Helen Rai
 - HR is taking on an Executive Head role from September; this will require HR to attend GB meetings at 2 schools.
- Debbie Keenan

b) Governor Vacancies

- LA Governor x 1
- Co-opted x 2
 - 3 from November

c) Governors with their term of office ending during 2022 / 2023

- IS – Co-Opted, 28/11/2022
 - IS, will be standing down at the end of her term in November.
- JB – Co-Opted, 08/01/2023
 - Noted.
- DK – Co-Opted, 08/01/2023
 - DK is standing down at the end of this term.
- AD – Co-Opted, 24/02/2023
 - Noted.
- DL – Co-opted, 24/02/2023
 - Noted.

d) Committee Membership 2022 / 2023

- Curriculum & Standards
 - No changes.
- Resources
 - No changes.
- Steering
 - SF, AD, JG, JR, and GS.

e) Election of Chair of Governors

- Term
 - It was agreed that the term of office would be for 2 years.
- AD said that he would be happy to stand as Chair of Governors.
- There were no other nominations
- A vote was taken, and AD was duly elected.

f) Election of Vice Chair of Governors

- JG said that she would be happy to stand as Vice Chair of Governors.
- There were no other nominations.
- A vote was taken, and JG was duly elected.

g) Election of Committee Chairs

- Curriculum & Standards
 - GS.
- Resources
 - JR.
- Steering Group
 - AD.

It was agreed that the Vice Chairs of the committees will be confirmed at the first

<p>committee meetings of the year.</p> <p>h) GB Annual Report to Parents. DK plans to finalise this by next Monday (11th).</p> <ul style="list-style-type: none"> • DK will draft. • <u>IS & AD to draft input for Curriculum & Standards / Resources.</u> 	<p>IS / AD</p>
<p>12. Policies / Documents for Approval There were no policies / documents for approval.</p>	
<p>13. Governor Visits</p> <ul style="list-style-type: none"> • DL thanked SF for organising the governor Visit day. • GS asked SF to pass on Governors thanks to the teachers. • GS suggested that next time we also include Student Voice. • Governor visit reports from DL, JR, GS, and MS were pre-circulated. • AD reviewed the Single Central Record earlier this week and the report was pre-circulated. 	
<p>14. Correspondence to the Chair of Governors There have been no items of correspondence.</p>	
<p>15. Any Other Business (as agreed above) The annual Safeguarding and Child Protection Report was pre-circulated.</p> <p>JG thanked DK on behalf of Governors for what she has done for the school and the GB.</p> <p>SF thanked DK for her support for the Leadership Team. DK was always sympathetic at the same time as issuing a challenge to the school.</p>	
<p>16. What have we achieved as a result of this meeting.</p> <ul style="list-style-type: none"> • Received the very detailed Headteacher’s Report and Appendices. • Elected the Chair of Governors, Vice Chair of Governors, and Committee Chairs. • Reviewed the Governor Day. 	
<p>17. Date and time of next meeting Wednesday 30 November 2022 at 7PM The meeting will be held in School.</p> <p>The meeting dates for 2022 / 2023 have been circulated.</p>	