

NORTH EALING PRIMARY SCHOOL

The 2nd Resources Committee meeting for 2021 - 2022 was held via Zoom at 6PM on 16 March 2022

MINUTES

Attendees:

Laura Cross (LC)
Andrew Dharman (AD) - Chair
Sally Flowers (SF) - Headteacher
Joanne Gravestock (JG)
Debbie Keenan (DK) – Chair of Governors
Golnaz Shahabi (GS)
John Russell (JR)
Mark Strippel (MS)

1. Welcome and introductions

Mark Strippel
LC to stay on Resources and possibly switch in Autumn
Introductions and brief outline of background:
MS – BBC 19 years, operational, budgetary work with radio stations
LC – ex teacher, not a parent, no connection to school
AD – Chair, run GP practice, safeguarding
JG – PTA now clerk department in Twyford trust, governance knowledge
JR – Parent, communications
DK – Chair, DfE

2. Apologies for absence

None

3. Authorised / Unauthorised absence

None

4. Declaration of Any Other Business (AOB)

None

5. Declaration of interest in any agenda items

None

6. Agree the minutes of the Resources Committee Meeting on 17 November 2021

Agreed

7. Matters arising from the Resources Committee Meeting on 17 November 2021

- a) H&S Visit Report - closed
- b) 4 policies to FGB- closed
- c) SCR Visit Report- closed
- d) November FGB to be held remotely- closed

Finance

Budget Monitoring Report
Looks like budget out of deficit, may change when we come to set end of April.
Variances in outturns
Supply costs high because of covid – can't claim all on insurance, government guidance. Still following guidance on isolation for 5 days
Transport/sch journeys – incorrect, going back to bursarial
Schools Block PP higher, high needs block higher

FSM – number shot up over covid

Lettings more than expected as built back up after covid

£111,087 surplus

In year £38,883 will be higher slightly

Need about £30/40k to balance, surplus around 70k

JR – impact of inflation. SFL said new budget not complete yet, meeting at end of March. Increase in electricity up £1600. We're querying rates. £2000 extra for water - handwashing. New hires will go into new budget. New heating system in summer, suggestions it would increase electricity to the LA.

DK – trips query. SFL meeting with SG.

MS – contractual period over school meals? SFL – new company, contract usually three years. Difficult to come out.

SRMA review

School requested DfE SRMA. Usually around staffing numbers. Draft report, awaiting full report to be sent to LA. Criticism of the process from unions as very much one size fits all – important to remember these are recommendations and schools must decide what is realistic/right for the setting.

High staffing costs as many higher scale teachers – little movement. We are under with non-teaching staff such as SENCO, SBM.

PT teachers – quite a few in the school for various reasons which is often a strength. Because of overlap for planning, it is costing half a day per teacher.

SENCO we do have over slightly. Couldn't recruit for 2.5 days. Very high levels of complex SEN, 18 EHCPs. 3 PPA teachers. NM reducing to 2 days which will save. This will have an impact as Music specialism is very unique in our school.

TLR - moving to YGL rather than Phase

Leadership – AHT not replaced. When SFL goes possibly look at different paths. Reducing DHTs, Executive HT, small trusts in Ealing.

JR – what is minimum we have to save? SFL can't answer at moment until we get numbers back from bursarial. Will have more of an idea 31st March when we set budget. This is worst case scenario of what we need to save.

DK – well done to SFL for getting info together. Academisation – foregone conclusion because of political climate, need to get in early and pick right trust. Discussion around what this could look like depending on the type of trust, losing identity.

Schools Financial Value Standards (SFVS) - need governor sign off and submit by end of March.

Benchmarking - not overspending compared to similar schools

8. Premises

Update - Outstanding items on H&S audit. We did have Legionella certificate, the problem with lift is now sorted, new site manager starting for Easter

Update – Premises. Summer - Replacing fire doors, lack of cloakroom doors

9. Single Central Record

AD coming in to school tomorrow to review

10. Policies / Documents for Review / Approval / Noting

Noting

- CPD Policy - noted
- Critical Incidents Policy - noted

<ul style="list-style-type: none">• Expenses Policy - noted <p><u>Approval</u></p> <ul style="list-style-type: none">• Authorisation Limits Policy - approved• Governors' Allowances Policy – approved <p><u>Review</u></p> <p>None</p>
<p>11. Governor Visit Reports AD – Safeguarding Group, SCR, DK visits. <u>SF to try to get some scheduled in for Summer 1</u></p>
<p>12. Staffing Update To be completed at FGB</p>
<p>13. Any Other Business (as agreed above) None</p>
<p>14. Date and time of next meeting: Wednesday 29 June 2022 at 6PM</p>