

NORTH EALING PRIMARY SCHOOL

The 3rd Full Governing Board Meeting for 2021 - 2022 was held via Zoom on Wednesday 27 April 2022

MINUTES

Agenda items	Actions
<p>Attendees: Jackie Blazewicz (JB) Laura Cross (LC) Andrew Dharman (AD) Kathleen Finn (KF) Sally Flowers (SF) Joanne Gravestock (JG) Debbie Keenan (DK) Helen Rai (HR) John Russell (JR) Golnaz Shahabi (GS) Mark Strippel (MS) Liza Webber (EW)</p> <p>Also in attendance: Michael Belsito (MB) Justin Whitsitt (JW)</p>	
1. Welcome	
<p>2. Apologies For absence Apologies were received from:</p> <ul style="list-style-type: none">• Dan Lawrie (DL)• Isobel Swarc (IS) <p>All other governors were in attendance.</p>	
<p>3. Authorised / Unauthorised absence The absences for DL & IS were approved.</p>	
<p>4. Declaration of Any Other Business (AOB) There were no declarations of other business.</p>	
<p>5. Declaration of Interest in any Agenda Items There were no declarations of interest in any agenda items.</p>	
<p>6. Budget Presentation – 2022/2023 The budget report and supporting notes were pre-circulated.</p> <p>JW presented the budget.</p> <ul style="list-style-type: none">• 2021 – 2022 outturn<ul style="list-style-type: none">○ There was an in-year deficit of £36,565; the underlying issues were;<ul style="list-style-type: none">▪ Increased Agency Staffing costs due to Covid.▪ Increased cost of meals.▪ Increased energy costs.▪ Higher than anticipated High Needs funding.▪ Higher Pupil Premium allocation due to increase in deprivation.▪ Higher than anticipated UFISM.	

<ul style="list-style-type: none"> • 2021 – 2022 carry forward <ul style="list-style-type: none"> ○ The net carry forward of £74,522 equals c. 2% of the budget. <ul style="list-style-type: none"> ▪ A carry forward at this level was acknowledged as risky. • Budget setting summary 2022 – 2023 <ul style="list-style-type: none"> ○ Our part time SENCO has just started. ○ SLT continue to work very long hours. ○ The falling roll has impacted income although fortunately there has been an increase in the per pupil rate. <ul style="list-style-type: none"> ▪ We have 6 / 7 pupils starting next week. ▪ We have a waiting list in Reception, Year 3, and year 4. ○ Business Rates are now covered centrally. ○ GS asked about comparisons to other schools. <ul style="list-style-type: none"> ▪ Positive. ▪ We have been prudent. ▪ A number of schools are using their reserves to balance the budget. • Direct Employee Costs <ul style="list-style-type: none"> ○ The percentages included for pay awards are only assumptions at this stage. ○ We have factored in the incremental costs for all staff. • Premises Costs <ul style="list-style-type: none"> ○ SF is talking to the LA re additional funding for 2023. • Supplies and Services <ul style="list-style-type: none"> ○ We are in the amber zone on the Education Equipment ledger code. • Income <ul style="list-style-type: none"> ○ We do not yet know who will be joining in September. <ul style="list-style-type: none"> ▪ Income may increase. ▪ Additional EHCP's? ▪ As referenced above a number of pupils are in the process of joining. • 3 Year Budget <ul style="list-style-type: none"> ○ JR questioned if we should be concerned about the projected deficit in year 3. <ul style="list-style-type: none"> ▪ This has been an ongoing issue with the budget forecasts as there is a lack of clarity re both income and expenditure. ▪ It has been like this for years. • SRMA report <ul style="list-style-type: none"> ○ The final report is awaited. • Opportunities <ul style="list-style-type: none"> ○ Potentially also an increase in Pupil Numbers. • Superannuation <ul style="list-style-type: none"> ○ We are not aware to any changes in superannuation. • Budget 2022 – 2023 <ul style="list-style-type: none"> ○ A vote was taken, and the budget was approved unanimously. 	
<p>7. Agree the minutes of the Full Governing Body Meeting on 21 March 2022 These were agreed as a true and accurate record of the meeting.</p>	
<p>8. Matters arising from the Full Governing Body Meeting on 21 March 2022</p> <ul style="list-style-type: none"> a) MBe to recirculate the link for the National College training. <ul style="list-style-type: none"> • Closed. b) Review of SDP Priorities to be a standing agenda item at Resources. <ul style="list-style-type: none"> • Closed. c) JR to arrange a H&S report in July. <ul style="list-style-type: none"> • <u>Carried forward.</u> d) AON to send JR an example report. <ul style="list-style-type: none"> • Closed. 	Agenda

<p>e) DK to sign the SFVS return.</p> <ul style="list-style-type: none"> • Closed. <p>f) SF to circulate suggested dates for Governor visits.</p> <ul style="list-style-type: none"> • <u>Carried forward.</u> 	SF
<p>9. Correspondence to the Chair of Governors There were no relevant items of correspondence.</p>	
<p>10. Any Other Business (as agreed above) There were no declared items of other business.</p> <ul style="list-style-type: none"> ▪ SF said that she will be interviewing for the SBM role next week ▪ AD thanked SF and JW for the very clear budget presentation. 	
<p>11. Date and time of next meeting Wednesday 6 July 2022 at 7PM – The meeting will be held in school.</p>	