

NORTH EALING PRIMARY SCHOOL

The 1st Full Governing Body Meeting for 2019-20 was held on Wednesday 27 November 2019 at 7PM

Minutes

Agenda items	Action
<p>Attendees: Jackie Blazewicz (JB) Lynne Dallow (LD) Andrew Dharman (AD) Sally Flowers (SF) Joanne Gravestock (JG) Debbie Keenan (DK) Dan Lawrie (DL) Nimo Richmond (NR) Sarah Symes (SS) Isobel Swarc (IC)</p> <p>Also in attendance: Michael Belsito (MB) Marcia Bruley (MBr) Sarah Gordon</p>	
<p>1. Welcome Helen Rai – prospective Governors-Helen could not attend and sent apologies Election of Chair – DK Election of Vice Chair - AD</p>	
<p>2. Apologies For absence Monika Nangia Liza Webber</p>	
<p>3. Authorised / Unauthorised absence Authorised MN & LW</p>	
<p>4. Declaration of Any Other Business (AOB) Pecuniary Interest Forms</p> <p>Operation Encompass</p> <ul style="list-style-type: none"> • MB informed the meeting regarding NES signing up to new Police safeguarding project which notifies school staff regarding incidents involving NES families <p>Policy Review</p> <ul style="list-style-type: none"> • SF to speak with T McNulty re review of policy schedule 	SF
<p>5. Declaration of Interest in any Agenda Items None</p>	
<p>6. Headteacher's Report</p> <ul style="list-style-type: none"> • Thanks to MBr for the huge amount of work introducing new curriculum • SF presented HT report (see attached report) • AD asked how does Power Maths link with My Maths? • DL asked how do teachers feel about the broad aspect of teaching? • Governors invited to look at teaching of Power Maths on Governor Day 	

<ul style="list-style-type: none"> • IS joined working partying to support RSE policy implementation • SF informed Wellbeing Survey to staff week before Xmas. Report to GB next • New website up and running • LD asked where will the sensory room be located? 	
<p>7. Governing Body Matters</p> <p>a) Review / Update Declarations of Business Interests Completed at meeting</p> <p>b) Co-option Confirmation of GB membership required. DK will check with AON report back at next GB</p> <p>c) Governing Body Vacancies To be confirmed at next meeting. SF will establish with AON.</p> <p>d) Allocation of Governor Responsibilities</p> <ul style="list-style-type: none"> • Directors Report – with NR • Finance - LJ • Health & Safety - LD • Safeguarding - AD • SEND – JG • RSE – IS <p>e) Governor prompts via WhatsApp</p> <ul style="list-style-type: none"> • Meeting reminder data only 	<p>DK</p> <p>SF</p>
<p>8. Agree the minutes of the Full Governing Body Meeting on 3rd July 2019</p> <ul style="list-style-type: none"> • Agreed and signed 	
<p>9. Matters arising from the Full Governing Body Meeting on 3rd July 2019:</p> <p>a) JG to circulate details of the PTA vacancy for a parent governor – Closed.</p> <p>b) DL to provide a photograph for the school website - Carried forward</p>	<p>DL</p>
<p>10. Committee Minutes for noting:</p> <p>a) Curriculum and Standards - at next meeting</p> <p>b) Resources – at next meeting</p> <p>c) Pay Panel – at next meeting</p>	<p>Agenda</p> <p>Agenda</p> <p>Agenda</p>
<p>11. Policies / Documents for adoption</p> <p><u>Resources</u></p> <p>a) Exclusion of Pupils - agreed</p> <p>b) Statement of Control School Journey & Private Account - agreed</p> <p>c) Financial Administration Policy - agreed</p> <p>d) Terms of Reference -agreed</p> <p><u>Curriculum & Standards</u></p> <p>a) Pupil Premium Policy - agreed</p> <p>b) Pupil Premium Statement - agreed</p> <p>c) School Sports Premium Statement - agreed</p> <p>d) Terms of Reference – to be reviewed at next meeting</p>	<p>Agenda</p>
<p>12. Correspondence to the Chair of Governors</p> <p>None received</p>	
<p>13. Governor Visits</p>	

a) Next Governor Visit Morning – February 2020 b) Safeguarding – Autumn Term 2019 (November 2019) AD attended c) Single Central Record – Autumn Term 2019 (November 2019) AD attended d) RSE Working Party – IS attended (November 2019) e) School Trip – LJ attended (November 2019)	
14. Any Other Business (as agreed above)	
15. What have we achieved as a result of this meeting <ul style="list-style-type: none"> • Headteachers Report • Approach to Power Maths • Discussion on Wellbeing and H & S • Governors responsibilities established 	
16. Date and time of next meeting: Wednesday 1 st April 2020 at 7PM	
All Staff Governors, including the Headteacher to leave	
17. Confidential Item See separate minutes.	