

NORTH EALING PRIMARY SCHOOL

The 3rd Full Governing Body Meeting for 2020 - 2021 was held on Wednesday 28 April 2021

The Meeting was held Via Zoom

MINUTES

Agenda items	Actions
<p>Attendees: Jackie Blazewicz (JB) Lynne Dallow (LD) Andrew Dharman (AD) Sally Flowers (SF) Joanne Gravestock (JG) Lutz Johnen (LJ) Debbie Keenan (DK) Dan Lawrie (DL) Helen Rai (HR) Liza Webber (EW) Monika Nangia (MN) Isobel Sward (IC)</p> <p>Also in attendance: Michael Belsito (MB) Marcia Bruley (MBr) Sarah Gordon</p>	
1. Welcome	
<p>2. Apologies For absence Apologies were received from: Lynne Dallow (LD) Andrew Dharman (AD) Sarah Symes (SS) Liza Webber (EW)</p> <p>All other governors were in attendance.</p>	
<p>3. Authorised / Unauthorised absence The absences for LD, AD, SS, and EW were authorised.</p>	
<p>4. Declaration of Any Other Business (AOB)</p> <ul style="list-style-type: none">• Ealing School Catering Consortium contract.	
<p>5. Declaration of Interest in any Agenda Items There were no declarations of interest in any agenda items.</p>	
<p>6. Budget All budget papers were pre-circulated, and SG took Governors through the budget report.</p> <p>a) Outturn 2020 – 2021</p> <ul style="list-style-type: none">• Carry forward £111,000.• Additionally there is a devolved capital carry forward of £12,215. <p>b) Budget 2021 – 2022</p> <ul style="list-style-type: none">• The 2021 – 2022 has been reviewed in detail by the Resources committee. Notes of	

<p>the meeting on 26 April are enclosed as appendix A.</p> <ul style="list-style-type: none"> • Governors had no questions. • Currently 25 vacancies across the school. • 75 (of 90) reception places have been accepted. <ul style="list-style-type: none"> ○ 15 still to accept ○ Further 16 children on the waiting list. • 2 four form entry schools in Ealing have both had to reduce to three forms of entry. • There are c. 1,900 vacancies across Ealing. • We are hoping to do parent visits later in the term. • Balanced budget set without the need to utilise any funds from the carry forward. This was the first time in many years. • The budget was approved. <p>c) 3 Year budget projection</p> <ul style="list-style-type: none"> • Based on a slight decrease in numbers (2/3). • Assumes that there will be a pay award. • 23% superannuation is to be confirmed. <ul style="list-style-type: none"> ○ Possible saving of £40K. • Previous versions of the 3 year budget have looked much worse. <p>Governors thanked SG for the very careful management of the 2020 – 2021 budget and the preparation of the 2021 – 2022 budget.</p>	
<p>7. Agree the minutes of the Full Governing Body Meeting on 24 March 2021</p> <ul style="list-style-type: none"> • These were agreed as a true and accurate version of the meeting. 	
<p>8. Matters arising from the Full Governing Body Meeting on 24 March 2021</p> <ul style="list-style-type: none"> • These were carried forward to the next meeting. 	Agenda
<p>9. Correspondence to the Chair of Governors</p> <ul style="list-style-type: none"> • 1 letter of complaint. 	
<p>10. Governor Visits</p> <p>Plans for visits in the summer term were agreed.</p> <ul style="list-style-type: none"> • The following will be held on a “virtual” basis on Friday 28 May. • The following areas will be reviewed, on this occasion by the link Governors. <ul style="list-style-type: none"> ○ Early Years ○ Phases ○ Science ○ SEND ○ Safeguarding • LD will undertake an onsite Health and Safety visit. 	
<p>11. Any Other Business (as agreed above)</p> <p><u>Ealing School Catering Consortium</u></p> <ul style="list-style-type: none"> • Following review by the ESCC management Committee the contract has been awarded to a new supplier (ISS). • A copy of the new contract was pre-circulated. • It was agreed that we should sign the new contract (DK). <p><u>LA Health Check</u></p> <ul style="list-style-type: none"> • The LA will be undertaking a health check on 13 / 14 July. • Governors will be involved and were asked to pencil in 14 July. 	

<p>12. What have we achieved as a result of this meeting</p> <ul style="list-style-type: none"> • Approved the budget for 2021 – 2022. • Agreed the plans for Governor visits. • Approved the new ESCC contract. 	
<p>13. Date and time of next meeting</p> <p>Wednesday 30 June 2021 at 6PM (Training) followed by FGB at 7PM</p> <ul style="list-style-type: none"> • The training will focus on Governors role with the SDP. 	

Meeting closed at 19:45.

Appendix A

Budget Setting 2021/22

Minutes: Additional Meeting 26/04/2021 5-5.30pm

LJ AD SF SG JG LD present

3 papers were presented. See the word document submitted by SG

Question concerning what the rates are- Council pay school, school pays rates.

Lump sum explained - top up historical payment – unexplained?

Lettings reduced – being optimistic hoping that we will not have any more lockdowns this figure has been reduced for flexibility.

How does the school block funding compare to the previous years? It has gone up due to deprivation and school numbers.

Formula change is favourable due to deprivation banding.

Balanced budget- see sheet.

Tuesday 27th 5 year budget to be started with SG and bursarial.